

Frankfort-Schuyler Central School District

Coronavirus Outbreak Plan

Frankfort-Schuyler Central School District is aware that the Coronavirus (COVID-19) situation is, understandably, causing concern. It is important to remember that, as of this date, there are no confirmed cases in our area. Symptoms include: fever, cough, and shortness of breath. These symptoms match other common illness, like the Flu. No one with these symptoms should be assumed to have COVID-19.

Public health officials have identified strategies that are most effective in managing situations like the Coronavirus outbreak. These are being promoted by public health officials to slow the spread of contagious viruses and to help keep our community healthy.

The strategies fall into three categories:

- Personal Protective Measures
- Environmental Protective Measures
- Community Protective Measures.

The Administration and Board of Education of the Frankfort-Schuyler Central School District have protocols for dealing with the outbreak of the COVID-19 Coronavirus. District staff has worked together to develop a detailed plan of action, which is outlined below.

This is a situation that can change rapidly and as more information and research is made available, we may revise and update the plan as a result.

Frankfort-Schuyler CSD is continuing to work with our local and state partners to do everything we can to keep our students, staff, and community informed and healthy.

Personal Protective Measures – Steps individuals can all take to prevent or slow the spread of viruses:

- Cover coughs and sneezes in your elbow or sleeve and always use a tissue.
- Immediately throw used tissues away, into a lined trash can.
- Avoid touching your eyes, nose and mouth.
- Avoid close contact with people who are sick.
- If you feel ill, stay at home in order to protect yourself and prevent the spread of germs and contact your personal physician for assessment and direction.
- Wash your hands frequently and thoroughly with soap and warm water for at least 20 seconds to avoid spreading any virus to others.

Environmental Protective Measures- Steps taken to try and make the spaces in which we live, work, and learn as inhospitable as possible for viruses.

Regular, effective cleaning cuts down on the number of germs and viruses we're exposed to as we go about our day. Frankfort-Schuyler CSD staff is working hard to keep our buildings clean. If you notice an area that needs particular attention or something such as empty soap dispensers or hand-sanitizers, please call the Elementary School Office, 315-895-7491 or the Middle-High School Office, 315-895-7461.

A small sample of our existing and normal procedures and protocols are:

- All classrooms, gymnasiums, cafeterias, restrooms, offices, common spaces etc. are cleaned each night. Many of these spaces are also disinfected with a Clorox mist.
- Cafeteria tables are washed after each lunch period.
- Proper hygiene is taught and encouraged.
- Custodians are also working on Saturdays to clean the buildings.

Community Protective Measures – Steps that may be taken by the community as a whole, based on identified triggers, to slow the spread of viruses and protect the health of the whole community.

Level 0 (No Spread): Below average to average amount of sickness and/or absences are identified in school or region, and no real potential outbreak exists:

- Frankfort-Schuyler CSD operates as normal.

Level 1 (Very Low Spread or 20% absence): Below average to average amount of sickness and/or absences are identified in the school or region but a potential outbreak exists:

- Enhanced cleaning protocols will be put into place.
- Faculty and staff will be educated on use of disinfectant products.
- Faculty and staff disinfect internally shared equipment, i.e., phones, copiers, keyboards, etc.
- Enhanced education about personal protective measures (proper handwashing, avoidance of touching eyes, nose and mouth, etc.) will take place in the school building.
- Additional communication between the school and home will take place to update parents and community members on the situation.
- Emergency action plans, if needed, will be communicated.

Level 2 (Low Spread or 20.1%-25% absence): More than the average amount of sickness and/or absences are identified in the school or region:

- All procedures from Level 1 and the following, may take place:
 - Parents will be encouraged to communicate any new telephone numbers, addresses and contacts with the school administration to ensure an accurate emergency communication plan.
 - Arrangements will be made to clean/disinfect all materials that are used by more than one person per day (examples: keyboards, PE equipment, etc.).

Level 3 (Moderate Spread or 25.1%-30% absence): A highly contagious disease has been identified in the school or region:

- All procedures from Levels 1 & 2 and the following may take place:
 - The County Department of Health and the New York State Education Department will be contacted for consultation.
 - Seating arrangements in classrooms, cafeterias, etc. may be modified to ensure a safe distance between students and staff (recommended distance is 6 feet between people).
 - Carpets in school facilities may be removed and stored to make cleaning with bleach products more thorough.
 - All mass gatherings (concerts, sporting events, etc.), including use of school spaces for non-educational purposes, will be reviewed and possibly suspended.
 - All field trips will be reviewed on a case-by-case basis and possibly suspended.
 - Bus drivers will be instructed to have students spaced out if possible, during transport.

Level 4 (High Spread or 31%-35% absence): A highly contagious disease is confirmed in multiple people in the school or region:

- All procedures from Levels 1-3 and the following may take place:
 - The suspension of school will be considered.
 - Depending upon the length of the suspension of school, provision of lessons to students, outside of school, will be discussed.
 - After school events may be cancelled.
 - Parent and visitor access to the school beyond the main office will not be permitted

Level 5 (Very High Spread or greater than 35% absence): School cancellation and quarantine mandated by New York State, NYS Education Department, Department of Health, etc.:

- All procedures from Levels 1-4 and the following may take place:
 - Specific communications about how and where to access services and assistance will be announced.