

Regulation

COMMUNITY RELATIONS

1030.2

APPLICATION FOR PUBLIC ACCESS TO RECORDS

To: Records Access Officer

I hereby apply to inspect the following record:

I certify that the only purpose of the records inspection is for my information, and that it will not be used for any private, commercial, fund raising, or other purpose.

Date: _____ Signature _____

Representing: _____

Mailing Address: _____

Approved OR Denied (for reason(s) checked below):

- _____ Confidential Disclosure
- _____ Unwarranted Invasion of Personal Privacy
- _____ Record of which this Agency is Legal Custodian cannot be found
- _____ Record is not maintained by this Agency
- _____ Exempted by Statute Other than the Freedom of Information Act
- _____ Other (Specify):

Date: _____ Signature: _____ Title: _____

Notice: You have a right to appeal a denial of the application within thirty (30) calendar days to:

Frankfort-Schuyler Central School District

Adopted: 11/19/96

Revised: 07/27/04